

MINUTES OF THE SEPTEMBER 16, 2013 BOARD MEETING
HIGHLAND COMMUNITY FOUNDATION, INC
LINCOLN CENTER, HIGHLAND, INDIANA 6:00 P.M.

Roll Call : Present – Ed Stone, Pat Popa, Judy Vaughn, Cecile Petro, Terry Krooswyk,
Kathy Grimler, Jim Dal Santo, Adam Galikowski, Patty Dunham
Richard Krooswyk

Absent – Paul Doherty (Excused), Rich Underkofler (Excused)
Lisa Kusiak (Excused)

Minutes: Motion made by Pat Popa to approve the minutes of the previous meeting held August 19, 2013. Motion was seconded by Terry Krooswyk. Motion passed unanimously.

New Member: Motion to approve Richard Garza, Jr as new member was tabled until next meeting.

Financial Report: The Standard Bank Operating Fund Account Statement for the period ending 08-30-13 showed a \$6,012.39 fund balance after CJ Printing expenses of \$387.51.

OLD BUSINESS

Oktoberfest Committee – Invitations have been printed and submitted. Adam Galikowski reported that Calumet Brewery has again agreed to donate the beer and wine for the event (up to \$425.00). Adam will also solicit Nick's Liquors for additional alcohol/wine donations. Pat Popa reported that the Aide Rental expense will be closer to \$930.00, but includes 2 tables for 10, 22 tables for 6, 6 cocktail tables and 4 card tables, which is more than requested last year, but should provide seating for 168. Richard Krooswyk and Patty Dunham reported that their recommendation is to let the Silent Auction Committee decide whether an item should be available for silent auction bidding or raffle ticket purchase. Please get either Richard or Patty information regarding solicited silent auction/raffle items ASAP. We are still waiting to see if Standard Bank will be able to provide us a credit card machine for the event. Patty Dunham reported that she has ideas for table decorations, but that the "beer mug" table setting idea will be tabled at this time.

Richard Underkofler requested a verbal count on ticket sales to date; Craig 0, Jim 6, Rich K 15, Pat Popa 7, Patty 2, Adam 9, Kathy 8, Terry 6, Ed 6, Judy 4, Cecile 13. We should advise all purchasers to make ticket purchases payable to "The Legacy Foundation" with "Highland Community Foundation" in the memo section. Each individual purchasing a ticket should get a donation receipt letter from the HCF, and a generic donation receipt letter will be available at the check-in table the evening of the event.

Status of Initial Project – The parking area for the park at 45th and 5th Street is now complete. Determination of next phase of project will be made after accounting is completed for this year's Oktoberfest.

NEW BUSINESS

We are still waiting to hear back from the IRS regarding the status of the 501(c)(3) application. Our next meeting will be held on November 4, 2013 at 6:00 p.m. The first half hour of the meeting will be a wrap up of Oktoberfest 2013. A \$400 proposal from the IUN Center for Urban and Regional Excellence for board development training was accepted. The training session portion will be held from 6:30-8:30 p.m. A motion was made by Ed to approve up to \$600 for Board Development Training. Motion was seconded by Terry. Motion passed unanimously. The group will ask the Trainers at the November 4th session, if the balance of the \$200 Legacy Foundation grant money available can be used for a wrap-up session at a later date, but before January 25, 2014.

ADJOURNMENT

Motion was made by Judy Vaughn to adjourn the meeting. Motion was seconded by Patty Durham. Motion passed by unanimous consent. Meeting adjourned at 7:02 p.m.

Respectfully submitted

Jim Dal Santo
Secretary